

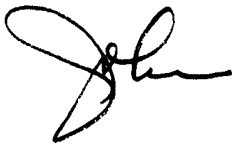
TRANSMITTAL SLIP		DATE 27 Mar 87
TO:		
ROOM NO.	BUILDING	
REMARKS:		
<p>EXA/DDA <u>gy</u> 27 MAR 1987</p> <p>DDA <u>al</u> 27 MAR 1987</p> <p>ADDA <u>Y</u></p> <p>DDA/Registry</p>		
FROM:		
ROOM NO.	BUILDING	EXTENSION

1. DDA - 141

2. A/DDA "

26 March 1987

*As far as I am
concerned everything
is A-OK. I've
asked C/NBPO
to provide you with
a full status report
in about 3/4 weeks.*



MEMORANDUM FOR: Director of Logistics

FROM:

Chief, New Building Project Office, OL

SUBJECT: New Headquarters Building Occupancy Dates

REFERENCES: A. OL 2030-87, 20 Mar 87
B. OL 2026-86, 18 Jul 86
C. Routing Sheet for D/OL fm C/NBPO, dtd 15 Sep 86

1. In July 1986, you provided the DDA (via reference B) Beneficial Occupancy Dates (BOD) for the New Headquarters Building (NHB). They were 1 September 1987 for the Computer Areas and North Tower and 30 October 1987 for the South Tower. On 15 September 1987, I reaffirmed (via reference C) the September and October 1987 BODs. Also on 15 September 1987, I indicated that we hope to provide the Office of Information Technology (OIT) access to critical areas in the NHB prior to the respective BODs so that they can begin to pull wire and install equipment.

2. In recent months, we have focused on the impact of NHB completion dates on the move of the Office of Imagery Analysis (OIA) into the Original Headquarters Building. As we understand it, occupancy of the NHB must commence as currently scheduled in January 1988 to meet the deadline for relocation of OIA. In this regard, we have increased our pressure on the General Services Administration Project Manager, Mr. Carlucci, to accelerate completion of the Computer Areas and to provide more accurate estimates for North and South Tower BODs. We advised Mr. Carlucci that we would pass his dates to OIT, who would schedule the work of its contractors and the delivery of equipment around those dates. Also, we emphasized that once OIT plans critical events around those dates, any failure of CENTEX to meet the dates will have dire consequences. These efforts have culminated in agreement between Mr. Carlucci and NBPO on the following BODs which should be used internally within the Agency to plan NHB-related activities :

Computer Areas	1 September 1987
North Tower	1 September 1987
South Tower	30 December 1987

3. You will note that we have not changed our earlier estimates with respect to BODs for the Computer Areas and the North Tower. We will provide OIT access earlier than September to portions of the Computer Areas, the North Building-to-Building (B/B) communications room, and the North Tower telephone closets. We hope this will enable OIT to provide full services in the North Tower before the first component, the Office of

OL 2032-87

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Scientific and Weapons Research (OSWR), relocates in January 1988. In reference A, we provided OIT with dates they can use to schedule their work in the North B/B room, Computer Areas, and the North Tower. We will provide them with similar dates for the South Tower.

4. Please note that the BOD for the South Tower has slipped two months to 30 December 1987. The Facilities Management Division (FMD), OL, does not plan to move anyone into the South Tower until May 1988. Therefore, we do not view this two-month slip as a problem vis-as-vis relocation planning. Nonetheless, we will continue to press for completion of the entire NHB as soon as possible.

5. The above dates represent our best estimates at this time. We emphasize that if we are to relocate OSWR in January 1988, much must go right and little can go wrong. Mr. Carlucci and CENTEX must accelerate some of their work; NBPO must accomplish, in a timely manner, some work in the Computer Areas with an outside contractor; and OIT must advance its schedule to provide full services in the North Tower. In addition, the Office of Security must provide additional escort resources and install locks and alarms to assure adequate physical security in early-access areas. NBPO will continue to press for completion dates necessary to enable FMD to meet its relocation schedule. If we conclude at some point that we cannot meet the required BODs, we will advise you and the affected components as soon as possible.

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Attachments